

## PATIENT INFORMATION & MEDICAL HISTORY

First Name \_\_\_\_\_ Last Name \_\_\_\_\_ Middle Initial \_\_\_\_\_ Sex (M / F) \_\_\_\_\_

Address \_\_\_\_\_  
(number) (street) (city) (state) (zip code)

Social Security# \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_ Birth Date \_\_\_\_/\_\_\_\_/\_\_\_\_ Age \_\_\_\_\_

Phone # (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Cell # (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_ Email \_\_\_\_\_

Married ( ) Single ( ) Other ( ) \_\_\_\_\_ Spouse's Name \_\_\_\_\_

Occupation \_\_\_\_\_ Employer \_\_\_\_\_ Work Address \_\_\_\_\_

IN CASE OF AN EMERGENCY, CONTACT \_\_\_\_\_  
Name Relationship Phone #

*Have you ever had chiropractic care before?* (YES / NO) If yes, when was your last treatment? \_\_\_\_\_

*Have you ever had a professional massage before?* (YES / NO) If yes, when was your last massage? \_\_\_\_\_

*What are your health goals?* (Check one of the following)

( ) Reduce symptoms only      ( ) Reduce symptoms and show me how to prevent flair-ups      ( ) Reduce symptoms, prevent flair-ups and maintenance care

Do you have any type of health insurance? (YES / NO) Primary Insurance \_\_\_\_\_ Secondary Insurance \_\_\_\_\_

Is this injury work related? (YES / NO) Is this injury due to a motor vehicle accident? (YES / NO)

**\* IF YOU ANSWERED YES TO EITHER OF THE TWO PREVIOUS QUESTIONS, PLEASE NOTIFY THE FRONT DESK \***

### PAST YEAR MEDICAL HISTORY

*Check any of the following symptoms you are **currently experiencing or have experienced within the past 12 months.***

<b><u>Musculoskeletal</u></b> _____ Low Back Pain _____ Pain Between Shoulders _____ Neck Pain _____ Headaches _____ Arm Pain/Numb/Tingling _____ Leg Pain/Numb/Tingling _____ Joint Pain/Stiffness _____ Walking Problems _____ Difficulty Chewing _____ Weakness	<b><u>General</u></b> _____ Allergies _____ Loss of Sleep _____ Fever/Night Sweats _____ Eczema (skin rash) _____ Weight Loss/Gain  <b><u>Genitourinary</u></b> _____ Bladder Trouble _____ Painful Urination _____ Excessive Urination _____ Discolored Urine	<b><u>C-V-R</u></b> _____ Chest Pain _____ Short of Breath _____ Blood Pressure _____ Heart Problems _____ Wheezing _____ Lung Problems _____ Varicose Veins _____ Arm/Leg Swelling _____ Asthma _____ High Cholesterol _____ Bruise Easily	<b><u>Nervous</u></b> _____ Numbness _____ Paralysis _____ Dizziness _____ Forgetfulness _____ Confusion _____ Depression _____ Fainting _____ Convulsions _____ ADHD/Hyperactivity _____ Anxious _____ Tremor/Shaking	<b><u>Gastrointestinal</u></b> _____ Gas/Bloating _____ Heartburn _____ Poor Appetite _____ Excessive Appetite _____ Excessive Thirst _____ Decreased Appetite _____ Colitis _____ Vomiting _____ Diarrhea _____ Constipation _____ Black/Bloody Stool _____ Hemorrhoids _____ Liver Problems _____ Abdominal Pain _____ Frequent Nausea
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<b><u>EENT</u></b> _____ Vision Problems _____ Dental Problems _____ Sore Throat _____ Ear Pain/Ringing _____ Hearing Difficulty	<b><u>Male Specific</u></b> _____ Difficulty Urinating _____ Impotence _____ Sterility	<b><u>Female Specific</u></b> _____ Menstrual Irregularity _____ Menstrual Cramping _____ Sterility _____ Breast Pain
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**\*\*\*ARE YOU PREGNANT? (YES / NO)\*\*\***

Name of your family physician \_\_\_\_\_ Last appointment with your physician \_\_\_\_\_ Phone # \_\_\_\_\_

Do you give us permission to send your medical doctor an updated report on your health status? (YES / NO)

Have you been hospitalized in the past? (YES / NO) If yes when and why? \_\_\_\_\_

Please list any surgeries you have had and when. \_\_\_\_\_

Please list any medications you are taking. \_\_\_\_\_

**PATIENT SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

## SUBJECTIVE COMPLAINTS / INTENSITY / FREQUENCY

Name \_\_\_\_\_ (Complete sections 1-6) Date \_\_\_\_\_

1. What is your **WORST** complaint or symptom? \_\_\_\_\_

**When and How** did this condition begin? \_\_\_\_\_

Rate your pain/discomfort on the scale. (circle) (no pain) = 0 1 2 3 4 5 6 7 8 9 10 = (severe pain)

What % of the day or **Frequency** of this symptom experienced? (circle below)

0-5 6-10 11-15 16-20 21-25 26-30 31-35 36-40 41-45 46-50 51-55 56-60 61-65 66-70 71-75 76-80 81-85 86-90 91-95 96-100

Is this condition and symptom changing? (circle) **Improving** **Not Changing** **Worsening**

2. What is your **SECOND WORST** complaint or symptom? \_\_\_\_\_

**When and How** did this condition begin? \_\_\_\_\_

Rate your pain/discomfort on the scale. (circle) (no pain) = 0 1 2 3 4 5 6 7 8 9 10 = (severe pain)

What % of the day or **Frequency** of this symptom experienced? (circle below)

0-5 6-10 11-15 16-20 21-25 26-30 31-35 36-40 41-45 46-50 51-55 56-60 61-65 66-70 71-75 76-80 81-85 86-90 91-95 96-100

Is this condition and symptom changing? (circle) **Improving** **Not Changing** **Worsening**

3. What is your **THIRD WORST** complaint or symptom? \_\_\_\_\_

**When and How** did this condition begin? \_\_\_\_\_

Rate your pain/discomfort on the scale. (circle) (no pain) = 0 1 2 3 4 5 6 7 8 9 10 = (severe pain)

What % of the day or **Frequency** of this symptom experienced? (circle below)

0-5 6-10 11-15 16-20 21-25 26-30 31-35 36-40 41-45 46-50 51-55 56-60 61-65 66-70 71-75 76-80 81-85 86-90 91-95 96-100

Is this condition and symptom changing? (circle) **Improving** **Not Changing** **Worsening**

4. Please indicate on the diagram to the right where you experience your symptoms using the key below.

**KEY: Pain XXX Numbness OOO Tingling √√√**

**Stiffness /// Burning +++ Stabbing SSS**

5. Include additional symptoms using the same format as above. For each symptom, please rate your pain/ discomfort 1-10, % frequency, & if improving, not changing or worsening:

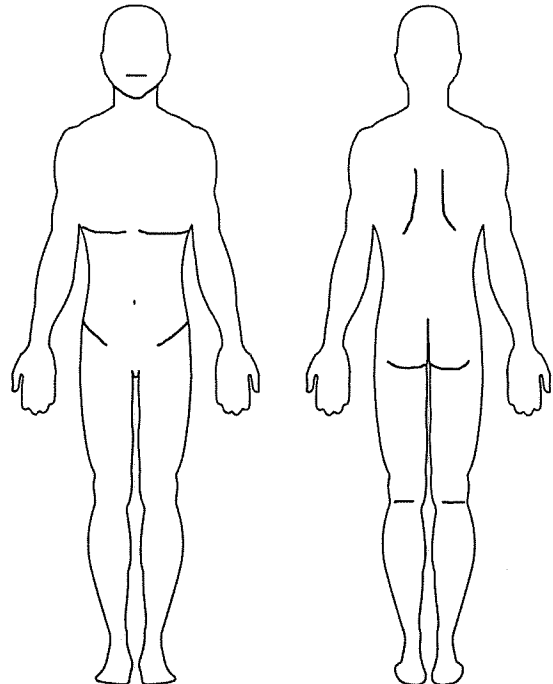
4<sup>th</sup> Complaint/ Symptom: \_\_\_\_\_

5<sup>th</sup> Complaint/ Symptom: \_\_\_\_\_

6<sup>th</sup> Complaint/ Symptom: \_\_\_\_\_

6. Patient

Signature: \_\_\_\_\_



## NEW PATIENT CURRENT COMPLAINTS & PAST HISTORY

Name \_\_\_\_\_ (Complete #1-5) Date \_\_\_\_\_

1. **CURRENT COMPLAINTS:** Please describe how your **CURRENT** condition(s) or symptom(s) began:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Who have you seen for these **CURRENT** symptoms? (If Yes, check below which apply and continue section)

☐ No One ☐ Medical Doctor ☐ Chiropractor ☐ Physical Therapist ☐ Other (Describe) \_\_\_\_\_

Please list any names of providers seen for this current complaint: \_\_\_\_\_

What treatment(s) did you receive and when? \_\_\_\_\_

Circle any diagnostic testing have you had for your symptoms?

(X-Rays) date: \_\_\_\_\_ (CT Scan) date: \_\_\_\_\_ (MRI) date: \_\_\_\_\_ (Other) \_\_\_\_\_

3. **PAST HISTORY:** Have you had similar symptoms in the **PAST** or **SIGNIFICANT injuries?** ( YES / NO ) (If Yes, continue section)

If Yes, what symptom or condition did you have in the past: \_\_\_\_\_

Was this past condition due to an accident or injury? ( YES / NO ) If yes, describe injury and approximate date: \_\_\_\_\_

When was the last time you experienced those symptoms? \_\_\_\_\_

How long did those past symptoms last for? \_\_\_\_\_

Did your condition require any surgeries? ( YES / NO ) If Yes, When was the surgery: \_\_\_\_\_

Did your symptoms and condition(s) resolve? ( YES / NO ) If No, what condition remained: \_\_\_\_\_

Did you see a medical provider / chiropractor or other specialist for that past condition? ( YES / NO )

If Yes, who did you see? (Please list names of providers)

Name: \_\_\_\_\_ Specialty: MD / DC / PT Name: \_\_\_\_\_ Specialty: MD / DC / PT

Name: \_\_\_\_\_ Specialty: MD / DC / PT Name: \_\_\_\_\_ Specialty: MD / DC / PT

4. What is your occupation? \_\_\_\_\_ Are you required a disability note for your employer / teacher? ( YES / NO )

5. **Family History:** Does anyone in your immediate family (including your grandparents) have any of the conditions listed?

(Circle all that apply) **Arthritis, Asthma, Birth Defects (i.e. heart defects), Cancer, Diabetes, Genetic Conditions (i.e. Cystic Fibrosis), Heart Disease, Mental Illnesses (i.e. Alzheimer's, Parkinson's), Obesity, Osteoporosis, Seizures**

**DOCTORS NOTES:** \_\_\_\_\_

PATIENT NAME: \_\_\_\_\_

## ARBITRATION AGREEMENT

**Article 1: Agreement to Arbitrate:** It is understood that any dispute as to medical malpractice, that is as to whether any medical services rendered under this contract were unnecessary or unauthorized or were improperly, negligently or incompetently rendered, will be determined by submission to arbitration as provided by California and federal law, and not by a lawsuit or resort to court process except as California and federal law provide for judicial review of arbitration proceedings. Both parties to this contract, by entering into it, are giving up their constitutional right to have any such dispute decided in a court of law before a jury, and instead are accepting the use of arbitration. Further, the parties will not have the right to participate as a member of any class of claimants, and there shall be no authority for any dispute to be decided on a class action basis. An arbitration can only decide a dispute between the parties and may not consolidate or join the claims of other persons who have similar claims.

**Article 2: All Claims Must be Arbitrated:** It is also understood that any dispute that does not relate to medical malpractice, including disputes as to whether or not a dispute is subject to arbitration, as to whether this agreement is unconscionable, and any procedural disputes, will also be determined by submission to binding arbitration. It is the intention of the parties that this agreement bind all parties as to all claims, including claims arising out of or relating to treatment or services provided by the healthcare provider including any heirs or past, present or future spouse(s) of the patient in relation to all claims, including loss of consortium. This agreement is also intended to bind any children of the patient whether born or unborn at the time of the occurrence giving rise to any claim. This agreement is intended to bind the patient and the healthcare provider and/or other licensed healthcare providers, preceptors, or interns who now or in the future treat the patient while employed by, working or associated with or serving as a back-up for the healthcare provider, including those working at the healthcare provider's clinic or office or any other clinic or office whether signatories to this form or not.

All claims for monetary damages exceeding the jurisdictional limit of the small claims court against the healthcare provider, and/or the healthcare provider's associates, association, corporation, partnership, employees, agents and estate, must be arbitrated including, without limitation, claims for loss of consortium, wrongful death, emotional distress, injunctive relief, or punitive damages. This agreement is intended to create an open book account unless and until revoked.

**Article 3: Procedures and Applicable Law:** A demand for arbitration must be communicated in writing to all parties. Each party shall select an arbitrator (party arbitrator) within thirty days, and a third arbitrator (neutral arbitrator) shall be selected by the arbitrators appointed by the parties within thirty days thereafter. The neutral arbitrator shall then be the sole arbitrator and shall decide the arbitration. Each party to the arbitration shall pay such party's equal share of the expenses and fees of the neutral arbitrator, together with other expenses of the arbitration incurred or approved by the neutral arbitrator, not including counsel fees, witness fees, or other expenses incurred by a party for such party's own benefit. Either party shall have the absolute right to bifurcate the issues of liability and damage upon written request to the neutral arbitrator.

The parties consent to the intervention and joinder in this arbitration of any person or entity that would otherwise be a proper additional party in a court action, and upon such intervention and joinder, any existing court action against such additional person or entity shall be stayed pending arbitration. The parties agree that provisions of the California Medical Injury Compensation Reform Act shall apply to disputes within this arbitration agreement, including, but not limited to, sections establishing the right to introduce evidence of any amount payable as a benefit to the patient as allowed by law (Civil Code 3333.1), the limitation on recovery for non-economic losses (Civil Code 3333.2), and the right to have a judgment for future damages conformed to periodic payments (CCP 667.7). The parties further agree that, where not in conflict with this agreement, the Arbitration Rules of ADR Services, Inc. shall govern any arbitration conducted pursuant to this Arbitration Agreement. A copy of the ADR Services rules are available on its website at [www.adrservices.com](http://www.adrservices.com) or by calling 213-683-1600 to request a copy of the rules.

**Article 4: General Provision:** All claims based upon the same incident, transaction, or related circumstances shall be arbitrated in one proceeding. A claim shall be waived and forever barred if (1) on the date notice thereof is received, the claim, if asserted in a civil action, would be barred by the applicable legal statute of limitations, or (2) the claimant fails to pursue the arbitration claim in accordance with the procedures prescribed herein with reasonable diligence.

**Article 5: Revocation:** This agreement may be revoked by written notice delivered to the healthcare provider within 30 days of signature and, if not revoked, will govern all professional services received by the patient and all other disputes between the parties.

**Article 6: Retroactive Effect:** If patient intends this agreement to cover services rendered before the date it is signed (for example, emergency treatment), patient should initial here. \_\_\_\_\_. Effective as of the date of first professional services.

If any provision of this Arbitration Agreement is held invalid or unenforceable, the remaining provisions shall remain in full force and shall not be affected by the invalidity of any other provision. I understand that I have the right to receive a copy of this Arbitration Agreement. By my signature below, I acknowledge that I have received a copy.

**NOTICE: BY SIGNING THIS CONTRACT YOU ARE AGREEING TO HAVE ANY ISSUE OF MEDICAL MALPRACTICE DECIDED BY NEUTRAL ARBITRATION AND YOU ARE GIVING UP YOUR RIGHT TO A JURY OR COURT TRIAL. SEE ARTICLE 1 OF THIS CONTRACT.**

Patient Name (print): \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent or Guardian (print): \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Office Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**ALSO SIGN THE INFORMED CONSENT ON REVERSE SIDE**

# Informed Consent to Care

You are the decision maker for your health care. Part of our role is to provide you with information to assist you in making informed choices. This process is often referred to as “informed consent” and involves your understanding and agreement regarding the care we recommend, the benefits and risks associated with the care, alternatives, and the potential effect on your health if you choose not to receive the care.

We may conduct some diagnostic or examination procedures, if indicated. Any examinations or tests conducted will be carefully performed, but may be uncomfortable.

Chiropractic care centrally involves what is known as a chiropractic adjustment. There may be additional supportive procedures or recommendations as well. When providing an adjustment, we use our hands or an instrument to reposition anatomical structures, such as vertebrae. Potential benefits of an adjustment include restoring normal joint motion, reducing swelling and inflammation in a joint, reducing pain in the joint, and improving neurological functioning and overall well-being.

It is important that you understand, as with all health care approaches, results are not guaranteed, and there is no promise to cure. As with all types of health care interventions, there are some risks to care, including, but not limited to: muscle spasms, aggravating and/or temporary increase in symptoms, lack of improvement of symptoms, burns and/or scarring from electrical stimulation and from hot or cold therapies, including, but not limited to, hot packs and ice, fractures (broken bones), disc injuries, strokes, dislocations, strains, and sprains. With respect to strokes, there is a rare but serious condition known as an arterial dissection that involves an abnormal change in the wall of an artery that may cause the development of a thrombus (clot) with the potential to lead to a stroke. This occurs in 3-4 of every 100,000 people, whether they are receiving health care or not. Patients who experience this condition often, but not always, present to their medical doctor or chiropractor with neck pain and headache. Unfortunately, a percentage of these patients will experience a stroke. As chiropractic can involve manually and/or mechanically adjusting the cervical spine, it has been reported that chiropractic care may be a risk for developing this type of stroke. The association with stroke is exceedingly rare and is estimated to be related in one in one million to one in two million cervical adjustments.

It is also important that you understand there are treatment options available for your condition other than chiropractic procedures. Likely, you have tried many of these approaches already. These options may include, but are not limited to: self-administered care, over-the-counter pain relievers, physical measures and rest, medical care with prescription drugs, physical therapy, bracing, injections, and surgery. Lastly, you have the right to a second opinion and to secure other opinions about your circumstances and health care as you see fit.

*I have read, or have had read to me, the above consent. I appreciate that it is not possible to consider every possible complication to care. I have also had an opportunity to ask questions about its content, and by signing below, I agree with the current or future recommendation to receive chiropractic care as is deemed appropriate for my circumstance. I intend this consent to cover the entire course of care from all providers in this office for my present condition and for any future condition(s) for which I seek chiropractic care from this office.*

Patient Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent or Guardian: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Witness Name: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**ALSO SIGN THE ARBITRATION AGREEMENT ON REVERSE SIDE**

## OFFICE POLICIES / PROCEDURES AGREEMENT AND CUSTOMARY FEE SCHEDULE

### FINANCIAL ARRANGEMENTS

I understand and agree that health and accident policies are an arrangement between an insurance company carrier and myself. Furthermore, I understand that this office will prepare any necessary reports and forms to assist me in making collection from the insurance company and that any amount authorized to be paid directly to this office will be credited to my account upon receipt. However, I clearly understand and agree that all services rendered to me are charged directly to me and that I am personally responsible for payment. I also understand that if I suspend or terminate my care and treatment, any fees for professional services rendered to me will be immediately due and payable.

### INSURANCE BILLING/PAYMENT

Patients are ultimately fully responsible for services provided by our office. For your convenience, our office will make an effort to verify your insurance benefits. However, please note that verification of benefits is not guaranteed. Your insurance company makes the final determination of insurance benefits when they consider the claim. Patients are fully responsible for payment of services not authorized or covered by their insurance company. Patients that are represented by an attorney in PI cases must notify our office the same day if changing or canceling representation.

### PAYMENT ARRANGEMENTS

We understand that occasions arise when it may be necessary for you to request to be billed rather than pay at the time of service. This may include setting up a payment plan for those who may require extensive treatments. Payment is due within 30 days of the service rendered. If there are legitimate financial problems, please discuss them with our office manager prior to the 30 days so that we may find a workable solution. If an account is not paid within 30 days and no payment arrangements have been made, you will be responsible for legal fees, collection agency fees, and any other expenses incurred in collecting your account. You will also be charged a monthly interest of 10% based off your principal balance until all fees are paid.

### APPOINTMENT SCHEDULING

Canceling or rescheduling appointments requires a 24 hour notice otherwise you will be charged a fee for the missed scheduled service.

### NOTICE OF PRIVACY POLICY

We are required by law to make sure your medical information is protected; give you notice describing our legal duties and privacy practices with respect to medical information about you; and follow the terms of the notice that is currently in effect. By signing below you are acknowledging that you have received our Notice of Privacy Policy.

### NOTICE OF PRIVATE PRACTICES/ BUSINESSES AND PATIENT'S FREEDOM OF CHOICE

There are separate practices/ businesses within this office. Each entity is owned and operated as separate businesses and may have separate fee schedules and different treatment techniques. I understand that each service offered at this facility are owned and operated as separate businesses and hold each business harmless from any act or omission which may occur by any of the other businesses during the course of my treatment at this facility. Circumstances may arise such as emergencies, or doctor vacation or sick leave and you may request to be treated by another doctor within this office. If you are treated by another doctor you may be charged a different fee. Patients are free to choose any doctor or organization that may be recommended by our doctors. You do not have to use the facilities at our office for treatments and we can assist you on finding an alternative locations or sources.

### KYLE TETZ CHIROPRACTIC INC. (CURRENT CUSTOMARY FEE SCHEDULE OF OUR MOST COMMON FEES)

You may request a statement or receive an insurance explanation of benefits (EOB) which will reflect services provided and the associated insurance billing codes which are shown below. According to (California Business and Professions Code 657), we offer a "Pay at Time of Service Discount" which you may qualify for. If you have any questions, please discuss them with our office manager. All fees may change without notice.

<b>Initial Exam</b> <i>(New Patient)</i>	99201	Limited	\$70.00	<b>Re-Exam</b> <i>(Established Patient)</i> <i>(Treated within 3 years)</i>	99211	Minimal	\$35.00			
	99202	Expanded	\$120.00		99212	Limited	\$70.00			
	99203	Detailed	\$170.00		99213	Expanded	\$120.00			
	99204	Comprehensive	\$260.00		99214	Detailed	\$170.00			
<b>Chiropractic Adjustments</b>	98940	\$45.00	1-2 regions	<b>Manual Therapies</b>	97140	\$45.00				
	98941	\$65.00	3-4 regions		<b>Electrical Muscle Stimulation</b>	97014	\$25.00			
	98942	\$83.00	5 regions			<b>Therapeutic Exercises</b>	97110	\$50.00 / Unit		
	98943	\$43.00	Extremities				<b>Therapeutic Activities</b>	97530	\$65.00 / Unit	
<b>Massage</b>	97124	\$45.00 / Unit	<b>Mechanical Traction</b>	97012				\$25.00	<b>Ultrasound</b>	97035
	Ex. 30 min = \$90.00	<b>Neuromuscular Ed</b>		97112	\$55.00					
<b>X-Rays</b>	<b>Cervical Spine</b>			<b>Thoracic Spine</b>				<b>Lumbar Spine</b>		
	72040		\$110.00	2-3 views	72070	\$110.00	2 views	72100	\$120.00	2-3 views
	72050		\$145.00	4 views	72072	\$125.00	3 views	72110	\$145.00	4 views
	72052	\$170.00	5 views				72114	\$170.00	6 views	

**Summary Reports** (\$50 per page- typically 3-6 pages)    \*\*All X-ray fees are not listed such as extremities. Ask the front desk for these fees.

\_\_\_\_\_  
PRINT NAME

\_\_\_\_\_  
SIGNATURE

\_\_\_\_\_  
DATE

**Kyle Tetz Chiropractic Inc. — 410 S. Melrose Drive Ste. 200, Vista, CA 92081 — Ph: 760.630.8060**

# ProRehab Integrated Healthcare Specialists LLC

## Acknowledgement of Receipt of Notice of Privacy Practices

*This form will be retained in your medical record.*

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### NOTICE TO PATIENT

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We are required to provide you with a copy of our Notice of Privacy Practices, which states how we may use and/or disclose your health information. Please sign this form to acknowledge receipt of the Notice.

**Patient Name:** \_\_\_\_\_ **Date of Birth:** \_\_\_\_\_

I acknowledge that I have **received and had the opportunity to review** the Notice of Privacy Practices on the date below on behalf of \_\_\_\_\_ **ProRehab Integrated Healthcare Specialists LLC.**

I understand that the Notice describes the uses and disclosures of my protected health information by **ProRehab Integrated Healthcare Specialists LLC** and informs me of my rights with respect to my protected health information.

\_\_\_\_\_  
*Patient's Signature or that of Legal Representative*

\_\_\_\_\_  
*Printed Name of Patient or that of Legal Representative*

\_\_\_\_\_  
*Today's Date*

\_\_\_\_\_  
*If Legal Representative, Indicate Relationship*

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### FOR OFFICE USE ONLY

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We have made every effort to obtain written acknowledgment of receipt of our Notice of Privacy from this patient but it could not be obtained because:

- ☐ The patient refused to sign.
- ☐ Due to an emergency situation it was not possible to obtain an acknowledgement
- ☐ Communications barriers prohibited obtaining the acknowledgement
- ☐ Other (please specify): \_\_\_\_\_

\_\_\_\_\_  
*Employee Name*

\_\_\_\_\_  
*Today's Date*